

### **SW359 – Controller**

Blended background of Big 4 and industry exposure. Possesses financial, accounting, management, IT and business operations experience. Adept at budgeting, forecasting, financial reporting accounting software systems implementation and administration.

- Oversee day-to-day operations of the accounting department, IT function and deposit operations department
- Handle month, quarter and year end closing process
- Prepare financial reports with narrative for the board of directors
- Prepare ALCO package as required
- Part of leadership team that oversees day-to-day running of the bank
- Setup and maintain cost center reporting system
- Implement and maintaining of general ledger accounting system (Prologue)
- Manage annual budgeting/forecasting for the bank
- Call report preparation
- FR2900 preparation
- Y9 preparation
- Create, review, update and implement new systems, processes, policies and procedures
- Coach, develop, train and manage staff in the accounting department and deposit operations department
- Work with bank's examiners and external auditors for financial, IT and accounting requests
- Implement and maintain financial reporting system (MPC) (Oracle platform)