

**HW3575 - Cash Management Officer (Full-Time)**

The Piedmont Bank is looking for a Cash Management Officer for their Old Peachtree Office. Essential Functions - Establish Cash Management Department; Manage and grow portfolio of commercial cash management services; Serve as the dedicated and central contact for online banking inquires; Create and update procedures for RDC, Business Online Bill Payment, Positive Pay, ACH and Wires; Travel to client site to obtain agreements, setup equipment, and train each client on the business cash management system; Train retail staff on business cash management procedures; Perform annual onsite inspections/reviews; Provide client support and follow-up with technical issues; Serve as a mediator between Fiserv and the customer to ensure that all issues are resolved; Maintain all logs and update manual as needed before distributing to the client; Identify and analyze banking services and account structure for customers with commercial lenders providing bank services and product recommendations; Work closely with Manager to recommend Bank process and procedure improvements; Confidently know all products with ability to cross sell; and responsible for reporting Cash Management activity at quarterly Technology/Compliance meetings.

Screenings will include credit and background checks. 41 C.F.R. 60-300.5(a) 12 41 C.F.R. 60-741.5(a)7

Contact [becky.litsky@piedmontbankonline.com](mailto:becky.litsky@piedmontbankonline.com) for application, voluntary Self-Identification and Self-Identification Disability forms. (EEO/F/M/Veteran/Disabled)