

Teller/Customer Service Representative – Full-Time

Vinings Bank located in Smyrna, GA is seeking an experienced individual for a full -time Teller/Customer Service Representative position. This position will be responsible for exceptional customer service, maintaining and balancing a cash drawer, processing customer transactions within established guidelines, opening new accounts, and other duties as assigned. Candidates must possess excellent oral and written communication skills. Be very organized, detail-oriented, and have the ability to multi-task.

Experience: High school diploma, one to three years bank teller and/or customer service experience, and computer skills.

Qualified and interested candidates should forward their resume to cferrell@vorningsbank.com.