



Retail Branch Manager Panama City Beach Location

Southeast First National Bank is seeking qualified individuals who desire a long-term rewarding career with our bank to fill a Branch Manager position at our Panama City Beach location. Responsible for day-to-day operations of the branch and staff oversight. The incumbent will perform a variety of duties including developing and maintaining banking relationships with both existing and potential customers. The perfect candidate will have excellent communication skills, both verbal and written, and must possess excellent organizational skills. Candidates will enjoy local business development especially in deposit gathering and will have responsibility for new account opening, teller work, business services support and delivering exemplary customer service. Qualified candidates will be able to seek new business opportunities by contacting and developing relationships with potential customers by making outbound sales calls to include cold calling. Individual will assume responsibility for business development, lending, retail banking and staff training and development while ensuring compliance with all banking regulations.

The ability to both maintain the current customer base while at the same time garnering new customer relationships to gain increased market share will require superior customer service skills and an energetic personality. A willingness to participate in civic, government, professional, business and community affairs, associations and groups to solicit and develop new consumer and small business households for the branch is also essential. Responsible for complying with all regulations, bank policies, procedures and internal audits.

Excellent customer service skills are essential.

Interested applicants should forward a letter of interest and/or resume to bhurley@southeastfnb.com and banklaw777@aol.com.

Southeast First National Bank is an Equal Opportunity Employer