



E-Banking Services Representative

Legacy State Bank is a Community Bank located in Loganville, Ga. We are a rapidly growing Institution serving the Gwinnett, Walton and surrounding Counties.

We are looking for someone who has experience in E-Banking Services. This position will report to the Bank's Operations Officer.

Summary of Duties:

- Handle all the Remote Banking Customer's accounts including sales
- Mobile Banking with Deposit
- Online Banking
- ACH and Wire Transfers
- Bill Pay
- Other daily duties, including backup to Network Admin

Job Requirements:

- Microsoft Office
- Excel
- General Computer Skills
- Organizational Skills
- Experience with FIS products a plus but not required.

All interested parties should email the bank's Human Resources Department at ccapell@legacystatebank.com

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