



Renasant Bank is an Equal Opportunity Employer

Position: SBA Portfolio Manager

Locations: Alpharetta, GA

Application: For more information and to apply, please visit www.renasantbank.com and select the "Apply Now" and "Careers" link at the top of the page. This SBA Portfolio Manager position is Job ID 2018-5365.

Position Summary:

This position is responsible for managing a developed and extensive SBA loan portfolio. This position will work with Business Development Officers, Underwriters and customers to gather relevant needed information, prepare documents, obtain financial statements and assist in loan reviews.

Responsibilities:

- Responsible to be the primary account manager for certain SBA Department-originated SBA loan and deposit relationships.
- Perform general account management, including annual reviews, servicing requests, site visits, downgrades, problem loan resolution up to point of litigation and/or liquidation.
- Serve as the primary account servicing resource for certain geographic bankers in their SBA account servicing responsibilities.
- Maintain and prepare SBA loan portfolio reporting as required by Director of SBA Banking.
- Participate in management of SBA loan exceptions for the Bank's SBA loan portfolio including working to obtain requisite documents from borrowers
- Cross sell other bank products and services to clients.
- Will be involved in occasional community activities.
- Perform other duties as assigned.
- Perform all other duties as assigned.

Qualifications:

Minimum:

- A high school diploma or equivalent,
- SBA background (lending, account management packaging and closing, and/or underwriting),
- Technical knowledge and proficiency to handle the activities and responsibilities of job,
- Effectively communicate to SBA personnel, officers, and senior management,
- Client service orientation, and
- Sales ability.

Preferred:

- Bachelor's degree,
- Previous credit underwriting and credit administration experience, and
- Previous lending background and skills.

Physical Demands:

The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to sit; use hands or fingers to handle or feel objects, tools or controls, reach with hands and arms, and talk or hear. The employee is occasionally required to walk. The employee must occasionally lift and/or move up to 20 pounds. Specific vision abilities required by this job include close vision, peripheral vision, depth perception and the ability to focus.

Work Environment:

There is minimum discomfort from noise in this area. Detailed instructions and procedures to be followed in a potentially hazardous condition (i.e. robbery) are provided to minimize the risk.