



**Loan Operations – Compliance (Equal Opportunity Employer/Veterans/Disabled)
The Piedmont Bank Peachtree Corners, Ga**

<https://secure.entertimeonline.com/ta/CBIZ20162.careers?ApplyToJob=369429071>

Summary

Responsible for a variety of duties both administrative and technical to ensure the bank is compliant in following regulatory requirements primarily pertaining to HMDA reporting, Adverse Action files and all Flood related regulations.

Essential Functions for Loan Compliance Associate:

1. Review loan files to identify and track HMDA reportable loans per regulatory requirements.
2. Collect, validate, and analyze loan data to ensure compliance with HMDA reporting requirements.
3. Manage, prepare, and submit annual HMDA Lar.
4. Review all Adverse Action applications to identify those that are HMDA reportable.
5. Identify, track, and monitor all properties in a Special Flood Hazard Area and confirmation of adequate Flood Insurance coverage. Additionally, monitor for properties that have been rezoned out of Special Flood Hazard Area.
6. Force place Flood Insurance.
7. Compose reports for presentation to Senior Management.
8. Assist with other compliance related duties as needed.
9. Research and initiate ongoing training to remain abreast of ever-changing Regulatory Compliance requirements.
10. Assists in preparation for internal audits and regulatory examinations.

Please follow link below to apply on our website.

<https://secure.entertimeonline.com/ta/CBIZ20162.careers?ApplyToJob=369429071>

Screenings will include credit and background checks. 41 C.F.R. 60-300.5(a) 12 41 C.F.R. 60-741.5(a)7 High School diploma or equivalent required.